

PRACTITIONER RESOURCE #11: BASELINE DATA - PORTRAIT PARTICIPANTS

Participant Profile	Indicators
Equity Profile (Check all that apply)	Visible Minority Women Aboriginal Disabled Lone Parents Participants with Dependents
Citizenship Status (Check one)	Canadian Citizen Landed Immigrant Refugee No papers
Length of time in Canada (Check one)	Born in Canada Less than 6 months 6 months to under 2 years 2 to 5 years Over 5 years
Income support benefits (Check one)	Participants dependent on any form of public income assistance (not including Child Tax Benefit) On Employment Insurance/Self-Employment Benefit On Canada Pension Plan (CPP)
Time on any form of Public Income Assistance (not including Child Tax Credit) (If applicable, check one)	Less than 6 months 6 months to under 2 years 2 to 5 yrs Over 5 years
Age (Check one)	Youth (18 - 24 years) Adult (25 - 34 years) Adult (35 - 45 years) Adult (45 - 59 years) Senior (60 plus) Unknown
Relationships (Check one)	Single Common law/married

Location of Residence
(Check one)

Urban (Core area of City)
Sub-Urban (highly populated area attached to larger metropolitan area)
Rural village or town (under population 20,000)
Rural route or farm

Business Language Used
(Check one)

Participants whose language of business is English
Participants whose language of business is French
Other

Human Assets

Level of Formal Education
(Check one that indicates highest level of academic achievement)

Primary school completion or less
Did not complete High School
Completed High School / GED
Some College
Completed College
Some University
Completed Undergraduate
Completed higher levels of University

Employment experience
(Check all that apply)

More than one year out of the job market
Working part-time/full-time/seasonally at time of joining program
Strong employment history
Has more unpaid work experience than paid work experience - e.g. homemaker, volunteer, work placement
History of under-employment - weak pay levels, overqualified for the job, insufficient hours, casual work

Level of employment satisfaction
(Check one)

Currently working (self-employment and/or employment) and is satisfied with her work
Currently working (self-employment and/or employment) but is underemployed/dissatisfied with her work
Currently not working but wants to work
Currently not working and is not able to work or doesn't want work

Employability barriers (Check all that apply)

Weak job market makes it difficult to find jobs
Lack of previous job experience
Weak employment and/or technical skills
Inability to work in traditional workplace/hours (*cont'd*)

Newcomer - lack of Canadian job experience
 Weak ability to speak main language of business/employment
 Lack of literacy/numeracy

Employment Status at intake

(Check one that best describes current employment pattern)

Participant currently **not** employed
 Participant currently has **one part-time job**
 Participant currently has **more than one part-time job**
 Participant currently has a **full-time job** (over 35 hours)
 Participant currently has a **full-time job** (over 35 hours) and a **part-time job**

Self-Employment Status at intake

(Check one that best describes current pattern of self-employment)

Participant currently **not** self-employed
 Participant currently works **part-time** on their developmental business (not generating income)
 Participant currently works **full-time** on their developmental business (not generating income)
 Participant currently works **part-time** on their income generating business
 Participant currently works **full-time** on their income generating business

Income Patching

(Check one)

Participant is patching together multiple income earning activities
 Yes
 No

Status of Public Income Assistance

(Check one)

(Note: NOT including EI/SEB)

Not applicable
 On Public Assistance

Financial Assets**Personal Income-****Primary source**

(Check one)

Program Salary (honorarium/wages from SPE)
 Social Assistance Recipient/Welfare (not including Child Tax Benefit)
 Public disability pension
 On Employment Insurance/Self-Employment Benefit
 On private pension/disability
 Basic needs allowance provided while living in shelter
 Family support
 Paid work part-time
 Paid work full-time (over 30 hours)
 Self-employed income
 Canada Pension Plan (CPP)
 None

Personal Income - Secondary source (Check one)	Program Salary (honorarium/wages from SPE) Social Assistance Recipient/Welfare (not including Child Tax Benefit) Public disability pension On Employment Insurance/Self-Employment Benefit On private pension/disability Basic needs allowance provided while living in shelter Family support Paid work part-time Paid work full-time (over 30 hours) Self-employed income Canada Pension Plan (CPP) None
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Estimated Gross Personal Income from all sources (Check one)	No income under \$5000 \$5000 to \$9,999 \$10,000 to \$19,999 \$20,000 to \$34,999 \$35,000 to \$49,999 \$50,000 and over Not Known
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Estimated Gross household Income from all sources (Check one)	under \$5000 \$5000 to \$9,999 \$10,000 to \$19,999 \$20,000 to \$34,999 \$35,000 to \$49,999 \$50,000 to \$74,999 \$75,000 and over Not Known
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Assessment of Participant's Income security (Check one that best applies)	Insufficient money to meet basic needs Enough money to meet basic needs Disposable income Able to pay for luxuries/trips Achieving income security
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Savings	total amount (estimated)
Debt	total amount (estimated)

Income goal (Choose one description that best applies)	To become fully employed (including self-employment) To become partially/flexibly employed (including self-employment) To patch income from a range sources (not Social Assistance) (<i>cont'd</i>)
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To supplement Social Assistance
To get off Social Assistance benefits

Physical Assets

Current Housing Status
(check one)

In shelter/transitional housing
Shared rental unit (with members of extended family)
Shared rental unit (with non-family members)
Unshared rental unit
Family owned home (regardless of size of mortgage)
Incarcerated
In hospital/mental health institution

Current housing quality
(Check one)

Low quality housing (lack of space, security, privacy etc)
Unstable housing (frequent moves)
Has subsidized housing
Satisfied with quality and stability of housing

Cost of Housing

Actual cost of rent/mortgage payments

**Estimated % of income
that currently goes to housing**
(Check one)

under 50%
50-75%
over 75%

Accessibility of services/Basic needs
(check all that apply)

Cannot access affordable/quality childcare or dependent care
Cannot access affordable transportation
Insufficient food/hunger/poor nutrition

Factors that hold this woman back

Current family/ personal circumstances
(Check all that apply)

Isolation
Partner abuse
Family conflict
Disconnected from family
Responsibility for dependent children/adults
Energy taken by involvement in range of legal processes
Substance use causing asset depletion

Systemic exclusion/discrimination (check all that apply)

Racism or racist incident holding back progress
Sexism or sexist incident holding back progress
Ageism or 'ageist' incident holding back progress
Discrimination based on disability

